

*The Corporation of the
City of Kawartha Lakes*

HERITAGE VICTORIA

**THURSDAY, APRIL 7, 2011
Regular Session Commencing at 5:00 P.M.**

**City Hall
Weldon Room**

MINUTES

MEMBERS

Chair	William Bateman
Vice Chair	Tom Mohr
Members	Jim Garbutt
Councillor	John Macklem
	Russ Moore
	Michael Sloboda
	Paul Zaborowski
Staff Liaison	Lance Sherk
Recording Secretary	Sarah Deyell

MEETING #HV 2011 - 004

1.0 CALL TO ORDER

W. Bateman called the meeting to order at 5:07 pm with the following members present – J. Garbutt, T. Mohr and R. Moore.

Regrets – Councillor J. Macklem, M. Sloboda and P. Zaborowski.

Staff Present – L. Sherk, S. Deyell (Recording Secretary)

Also Present – Michael Benner, Manager of Policy Planning.

1.1 Introduction of Members

W. Bateman introduced Russ Moore to the members of the Committee.

2.0 ADMINISTRATIVE BUSINESS

2.1 Adoption of Agenda

Moved by T. Mohr, seconded by J. Garbutt,

RESOLVED THAT the agenda be adopted with the following amendments:

4.6 (b) Invoice – Annual Membership to the Ontario Historical Society;

4.6 (c) Letter – Ministry of Tourism and Culture
Re: Waiving of Tariff Fees at Land Registry Office

4.8 (h) Property Located at 3 Kent Street West, Lindsay

4.8 (g) Limestone Kilns Located in Coboconk.

CARRIED HV 2011-024

2.2 Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

2.3 Adoption of Minutes of March 3, 2011

Moved by T. Mohr, seconded by J. Garbutt,

RESOLVED THAT the minutes of the Heritage Victoria Committee Meeting held on March 3, 2011 be adopted as circulated.

CARRIED HV2011-025

3.0 DEPUTATIONS

There were no deputations.

4.0 OTHER OR NEW BUSINESS

4.1 Outreach Sub-Committee

The Committee discussed the Outreach Sub-Committee and whether or not there will be a need for this particular sub-committee once the Heritage Master Plan has been

implemented. The Committee determined that it will be appropriate for this Sub-Committee to remain in place at the current time; the need for this Sub-Committee will be examined once the Draft Master Plan is available for review.

The Committee also discussed the status of the Draft Master Plan and were advised that the draft report should be available for review by the Committee by the end of April. It may be necessary to arrange a special committee meeting for the review of the Draft Master Plan. In addition, the Committee noted that the Regional Tourism Office for this area (Regional Tourism Office #8) is in the process of planning a cultural mapping project which may duplicate some of the information that will be involved in the Heritage Master Plan. L. Sherk advised the Committee that he will attempt to obtain clarification regarding the scope of the proposed program and will report back to the Committee with an update.

4.2 Heritage Designation Sub-Committee

There was no report from this Committee.

4.3 Status of Steering Committee

The Committee noted that the original members of the Master Plan Steering Committee are no longer involved with the Heritage Victoria Committee. As a result members of the Heritage Victoria Committee have been recruited to fill the vacant positions on the Master Plan Steering Committee.

4.4 Master Plan Update

The Committee noted that an update on the Master Plan was provided under item 4.1; there was no further discussion relating to the update of the Master Plan.

4.5 Research and Grant Sub-Committee

There was no report from this Sub-Committee and the Committee determined that it will no longer be necessary for this Sub-Committee to be included as an action item on meeting agenda's.

4.6 Correspondence

- (a) Correspondence from Ontario Heritage Trust
Re: Heritage Community Recognition Program
Young Heritage Leaders Program and Community Leadership Program

The Committee reviewed the material that had been provided by the Ontario Heritage Trust and it was noted as received. Each Committee member will retain the information regarding the Recognition Program and the eligibility requirements for each program for future reference.

The Committee noted that the effort that John Macklem and Darlene Macklem have expended on the Lindsay Jail Museum Project should be recognized and commended.

Moved by T. Mohr, seconded by J. Garbutt,

RESOLVED THAT a letter of nomination be submitted to the Ontario Heritage Trust recommending that two members of the Victoria Historical Society be recognized for their contribution to a significant Museum Project in Kawartha Lakes.

CARRIED HV2011-026

- (b) Invoice – Annual Membership to The Ontario Historical Society

The Committee reviewed the invoice in the amount of \$66.50 that had been submitted by The Ontario Historical Society for the annual organization membership fee.

Moved by J. Garbutt, seconded by T. Mohr,

RESOLVED THAT the annual membership to The Ontario Historical Society be renewed for 2011 through the payment of the \$66.50 membership fee.

CARRIED HV2011-027

- (c) Letter – Ministry of Tourism and Culture
Re: Waiving of Tariff Fees at Land Registry Office

The Committee reviewed a letter that had been provided by the Ministry of Tourism and Culture to advise that effective immediately the tariff fees associated with reviewing paper land records at the Land Registry Office will be waived for Municipal Heritage Committee members and their assistants. The Committee noted the correspondence as received.

4.7 Task List

The Task List was reviewed and updated and accordingly.

4.8 Other

- (a) Overview of Policy Planning in the City of Kawartha Lakes
Attendance by Michael Benner, Manager of Policy Planning

The Committee advised M. Benner that they are interested in exploring whether or not it would be possible to develop a policy or a notice procedure that would allow all applications for building or demolition permits to be circulated to the Heritage Victoria Committee for review and comment. Circulating the information would provide an opportunity for the Heritage Victoria Committee to review each property that is involved in each permit application to determine if there are any heritage features that would need to be preserved or protected. M. Benner advised the members of the Committee that he will take the proposal to the upcoming Development Services Managers Meeting and will report back to the Committee with an update at the next Committee meeting.

M. Benner also provided the Committee with an overview of his responsibilities as the Manager of Policy Planning for the City of Kawartha Lakes. M. Benner advised the Committee that one of his focuses is the long range plan for the City of Kawartha Lakes and how the City can achieve that long range plan in an economical and sustainable manner.

(b) February 3, 2011 Work Plan Session Discussion Notes

The Work Plan Session Discussion Notes were reviewed by the members of the Committee and they were noted as received.

The Committee was advised that a Report to Council is being prepared to highlight the accomplishments that the Committee achieved in 2010. The Report will be included on the Agenda of a regularly scheduled Council meeting once it has been finalized.

(c) March 2011 Edition CHO News

The March 2011 Edition of CHO News was noted as received.

(d) Notices Received from Development Services – Planning Division

The Committee reviewed the notices that Development Services had provided in connection to ongoing planning applications involving 79 William Street South, Lindsay and the proposed construction of a building at the south west corner of Mary Street West and McLaughlin Road in Lindsay. The material was noted as received and there were no concerns about the properties involved in the planning applications.

(e) Pontypool Grain Elevator

The Committee discussed the proposed designation of the Pontypool Grain Elevator and discussed a possible site visit at 3:00 on Thursday, April 28, 2011.

(f) Inquiry Regarding 17 Sussex St. North, Lindsay

The Committee reviewed the property located at 17 Sussex St. North in Lindsay as the owner of the property has advised that the roof needs to be replaced and the owner would like to replace the aging cedar shake roof with a standard shingle that replicates the look of cedar shake. The Committee did not have any immediate objection to the proposed replacement of the cedar shake roof with a standard shingle that replicates the look of the cedar shake. However, the Committee would like reassurance that the replacement shingle will replicate the look of cedar shake. A letter will be sent to the owner to request that they provide additional information about the shingles that they would like to install on the roof.

(g) Vacant Committee Positions

The Committee discussed the vacant positions on the Committee that need to be filled. The Committee will advertise the vacant positions and will ask that interested parties apply for those positions. A brief outline of the Committee will also be prepared by T. Mohr so that same can be published while the vacant positions are being advertised.

(h) Heritage Property Located at 3 Kent Street West in Lindsay

The Committee was advised that the property at 3 Kent Street West in Lindsay is currently undergoing renovations and there is a concern that heritage features of the property may be altered. The Committee was also advised that the Planning Department, the Building Department and the Municipal By-law Enforcement Department are also examining the changes to the property. An electronic copy of the Heritage Designation By-law for the property will be circulated to the members of the Committee for review. Once the By-law has been circulated the Committee members will determine what action can be taken to enforce the Heritage Designation By-law.

- (i) Limestone Kilns Located in Coboconk

This item was deferred to the Committee Meeting on May 5, 2011.

5.0 NEXT MEETING

Thursday, May 5, 2011 beginning at 5:00 p.m. Weldon Room at City Hall

6.0 ADJOURNMENT

Moved by J. Garbutt, seconded by R. Moore,
RESOLVED THAT the meeting adjourn at 7:15 pm.

CARRIED HV2011-028