

*The Corporation of the  
City of Kawartha Lakes*

**HERITAGE VICTORIA**

**THURSDAY, OCTOBER 6, 2011  
Regular Session Commencing at 5:00 P.M.**

**City Hall  
Weldon Room**

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**MINUTES**

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**MEMBERS**

Chair	William Bateman
Vice Chair	Tom Mohr Jim Garbutt
Councillor	John Macklem Russ Moore Michael Sloboda Paul Zaborowski
Staff Liaison	Lance Sherk
Recording Secretary	Sarah Deyell
Planning Representative	Diana Keay

**MEETING #HV 2011 - 011**

**1.0 CALL TO ORDER**

W. Bateman called the meeting to order at 5:03 pm with the following members present: Councillor J. Macklem, T. Mohr, R. Moore and P. Zaborowski.

Regrets: J. Garbutt and M. Sloboda

Staff present – L. Sherk, Manager of Economic Development, S. Deyell, Recording Secretary and D. Keay, Planner 1.

**2.0 ADMINISTRATIVE BUSINESS**

2.1 Adoption of Agenda

***Moved by Councillor J. Macklem, seconded by P. Zaborowski,  
RESOLVED THAT*** the agenda be adopted with the following amendments:

4.2 (a) Proposed Designation – Woodville Town Hall;

4.2 (b) 3 Kent Street West, Lindsay;

4.7 (d) Rail Car Acquisition;

**CARRIED HV2011-077**

2.2 Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

2.3 Adoption of Minutes of September 1, 2011

***Moved by R. Moore, seconded by T. Mohr,  
RESOLVED THAT*** the minutes from the Heritage Victoria Committee meeting that was held on September 1, 2011, be adopted as written.

**CARRIED HV2011-078**

**2.0 DEPUTATIONS**

There were no deputations.

**4.0 OTHER OR NEW BUSINESS**

4.1 Outreach Sub-Committee

The Committee discussed the 2011 Doors Open program and noted that the event had been well received by the attendees. The Doors Open sub-committee will be having a sub-committee meeting on October 7, 2011 to discuss the overall success of the event and will report back to the Committee on the matter at the November 3<sup>rd</sup> Committee meeting.

4.2 Heritage Designation Sub-Committee

(a) Proposed Designation - Woodville Town Hall

The Committee reviewed an Application for Heritage Designation for the Woodville Town Hall Building that was submitted by Heather Muir. The Committee also reviewed e-mail correspondence from Heather Muir outlining changes that need to be made to the building to satisfy concerns that the Fire Department has raised in connection to the building.

**Moved by Councillor J. Macklem, seconded by P. Zaborowski,**

**RESOLVED THAT** the application for the heritage designation of the Woodville Town Hall be accepted by the Committee and referred to staff for their review; and **THAT** the documentation that is required for the heritage designation be drafted with the assistance of the Heritage Designation Sub-Committee and forwarded to Council for consideration.

**CARRIED HV2011-079**

(b) 3 Kent Street West, Lindsay

The building located at 3 Kent Street West in Lindsay is designated as a heritage site under the Ontario Heritage Act. The Committee was advised that the City of Kawartha Lakes Building Department provided plans for the structure which illustrate a proposed fire escape that would lead from the second and third floors of the structure to the street level. The plans were provided by the Building Department to provide the Committee with an opportunity to review plans to make sure that the proposed changes are in keeping with the heritage designation by-law.

**Moved by Councillor J. Macklem, seconded by P. Zaborowski,**

**RESOLVED THAT** staff consult with the building department to request a detailed list of the materials that will be used in the proposed project, the elevations for the proposed project and details on the construction elements of the landing that is noted on the plans; and

**THAT** the Committee recommends that any exterior siding material that is used during the project be in keeping with the style of the building.

**CARRIED HV2011-080**

4.3 Creative Communities Prosperity Fund

There was no report from the Creative Communities Prosperity Fund sub-committee.

4.4 Master Plan Update

L. Sherk advised the Committee that the draft report on the heritage master plan was forwarded to the Ministry of Tourism and Culture three weeks ago for review. The Ministry has been asked to review the document to make sure that all of the crucial points that need to be addressed by the heritage master plan have been covered. L. Sherk advised that he will circulate a copy of the draft report on the heritage master plan to the Committee members for review as soon as possible.

4.5 Correspondence

- (a) Correspondence from Ministry of Citizenship and Immigration  
Re: June Callwood Outstanding Achievement Award for Volunteerism in Ontario

The correspondence from the Ministry of Citizenship and Immigration pertaining to the June Callwood Outstanding Achievement Award for Volunteerism in Ontario was reviewed by the Committee. The matter will be included on the agenda for the November Committee meeting for further discussion.

4.6 Task List

The Task List was reviewed and updated accordingly.

4.7 Other

- (a) Sir William MacKenzie Inn

The Committee discussed the current status of the Sir William MacKenzie Inn in Kirkfield and noted that the property is currently listed for sale. Economic Development will look into the property to try to determine who the current owner is; the matter will be included on the agenda for the November Committee meeting.

- (b) Memorandum of Understanding from Kawartha Heritage Conservancy

The Committee reviewed the proposed Memorandum of Understanding that was provided by Kawartha Heritage Conservancy which would allow an open exchange of information relating to heritage matters. The proposed document will be referred to staff for review and will be included on the agenda for the November Committee meeting for further discussion.

- (c) Installation Protocol – Heritage Designation Plaques

This matter was deferred and will be included on the agenda for the November Committee meeting.

- (d) Rail Car Acquisition

The Committee was advised that the Chair of the Committee had made a deputation to Council at the September 27 Council meeting to recommend that the City move forward with the acquisition of the Ossawippi rail cars that are currently owned by the City of Orillia. The acquisition received Council approval and a bid to acquire the rail cars was submitted to the City of Orillia on September 30, 2011.

***Moved by Councillor J. Macklem, seconded by P. Zaborowski,***  
**RESOLVED THAT** W. Bateman, R. Moore, T. Mohr and Councillor J. Macklem be appointed to a sub-committee to monitor the status of the rail car acquisition and address any business associated with that project as it may arise.

**CARRIED HV2011-081**

**5.0 NEXT MEETING**

Thursday, November 3, 2011 beginning at 5:00 p.m. Weldon Room at City Hall or upon the call of the Chair.

**6.0 ADJOURNMENT**

*Moved by Councillor J. Macklem, seconded by R. Moore,*  
**RESOLVED THAT** the meeting adjourn at 6:00 pm.

**CARRIED HV2011-082**