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## Important Information

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- **Application Deadline is September 28, 2012**
- You must apply each year to be considered for this program
- If there is more than one owner, only one owner, or their spouse must meet the eligibility criteria in order to qualify for these programs. If there is more than one owner and they are not spouses, all owners must meet the eligibility criteria in order to qualify for the program.
- The applicant must have owned and occupied the property for at least one year immediately preceding the date of the application (e.g. application date is August 1, 2012 – the property should be owned and occupied by the applicant(s) since at least July 31, 2011)
- If the applicant sells the house during the year and a final reading was forwarded to the City prior the change of ownership, a rebate will be credited to the final bill (pro-rated) of the applicant.
- Utility bills must be paid in full on or before the due date (or must be enrolled in the monthly preauthorized payment plan)
- Property taxes must be paid in full as billed for the prior year. We recommend paying your current year's taxes by the due date to avoid late payment charges.
- You must consume less than 175 m3 annually if you are a low income senior, or if you are a low income disabled person, and you have more than 2 permanent residents who are dependants (as defined in the by-law), you must consume less than 300 m3.
- This is a program where the credit will be applied to a future bill – it is not refunded

Mail your completed application and supporting documents to:

City of Kawartha Lakes  
Revenue & Taxation Division  
Attn: Amanda Sheridan  
P.O. Box 696  
26 Francis St.  
Lindsay, ON K9V 4W9

Or

Take your completed application and supporting documents to a Municipal Service Centre **on or before the Application Deadline of September 28, 2012.**

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## Documents Needed for Application

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**\*\* Please note – if you applied for and received the 2012 Property Tax Rebate, you do not need to provide the supporting documents – you just need to complete and submit the application form. \*\***

### Seniors

If you are applying for the Water Rebate Program, the following documents must be included with your application as income verification for each owner and each spouse of an owner:

#### Age 55 - 64

- A copy of your 2010 Canada Revenue Agency income tax Notice(s) of Assessment or Notice(s) of Reassessment. Line 260 should indicate income was less than \$25,000.

#### Age 65 and older

- A copy of your Guaranteed Income Supplement (GIS)

### Persons With a Disability

If you are applying for Water Rebate Program, the following documents must be included with your application as income verification for each owner and each spouse of an owner:

- A copy of benefits paid under the:
  - Ontario Disability Support Program Act, 1997; or
  - a disability amount paid under the Family Benefits Act (Ontario); or
  - a Canada Pension Plan Disabilities Pension.